Support Request Form

Thank you for your interest in Hawaii Women Lawyers (“HWL”).

Please complete the Support Form on pages 2 and 3 for HWL’s consideration and submit via hawaiiwomenlawyers@gmail.com. This form is provided for convenience; HWL may request additional information for its consideration. Decisions are made at the HWL Board’s sole discretion and are final.

OVERVIEW
HWL is a 501(c)(6) nonprofit organization founded in 1976. Serving our female and male members and the community, we are committed to improving the lives and careers of women attorneys, influencing the future of our legal profession, enhancing the status of women and promoting equal opportunities for all. HWL is funded by membership dues, as well as financial support from Hawaii Women’s Legal Foundation. To learn more, we invite you to visit www.hawaiiwomenlawyers.org.

Please be aware that HWL’s main purpose is not as a funder. There are many organizations that focus on funding, including Hawaii Women’s Legal Foundation (learn more at www.hwlf.org). That said, over the years, HWL has supported select organizations that support its mission. Support has included, but is not limited to:

- Promotional Support (through e-blasts and e-newsletters to HWL members, social media posts, etc.)
- Co-Sponsorship
- Financial Support
- Participation in Events (volunteers, org promotion table, etc.)

QUESTIONS & TURNAROUND
If you have any questions or need more information, please contact us at hawaiiwomenlawyers@gmail.com.

Please allow at least 30 days for HWL to consider your request. Note that the Board generally meets on the third Thursday of the month. We will contact you as soon as possible to advise as to the Board’s decision. Thank you.
SUPPORT REQUEST FORM

Date of Request: _______________

Please consider the request by this date: ______________________ (allow at least 30 days; the Board generally meets on the third Thursday of the month)

CONTACT INFO

Name of Requesting Organization: ____________________________________________

Address: _______________________________________________________________

City: ______________________ State: __________________ Zip Code: __________

Website: ______________________________

Name of Contact Person: ________________________________________________

Title/Relationship to Requesting Organization: ______________________________

Telephone: ______________ Email: ________________________________

REQUEST TYPE (Please check all that apply)

_____ Promotional Support (e-blasts, HWL newsletter, social media, etc.)
_____ Co-Sponsorship
_____ Financial Support
_____ Participation in Event (volunteers, org promotion table, etc.)
_____ Other: _________________________________________________________

____________________________________________________________________

TIMEFRAME OF PROJECT/REQUEST:

Project Start Date: ____________ Prospective End Date of Project: ____________

Explain dates above, if needed: _____________________________________________

____________________________________________________________________
ORGANIZATION’S HISTORY & KEY HIGHLIGHTS: Please include the organization’s mission statement and other key info for HWL consideration:

______________________________________________________________________
______________________________________________________________________
______________________________________________________________________

PROJECT/PROGRAM DESCRIPTION: Describe the project/program that you are requesting support for, including its history, current status, audience/target markets, any statistics, successes and achievements, as well as challenges in seeking support from other organizations for co-sponsorships and/or funding as applicable.

______________________________________________________________________
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________

EVALUATION: Describe how HWL support of this project/program will support HWL’s mission.

______________________________________________________________________
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________

RECOGNITION: Describe how HWL will be recognized for its support, as appropriate (e.g., logo inclusion on printed materials/website, banner, public relations mention).

______________________________________________________________________
______________________________________________________________________
______________________________________________________________________